

Mr. Ensley stated that he had re-wrote the loan agreement to include insurance coverage of the paintings while in transit and for the cost of the insurance to be paid by the museum. David Berry made a motion to approve the agreement. Donald Walton seconded. The motion carried.

CLAIMS

Claims paid on 11-8-18 were approved on a motion made by David Berry and seconded by Donald Walton. The motion carried.

Claims paid on 11-13-18 were approved on a motion made by Donald Walton and seconded by David Berry. The motion carried.

Claims paid on 11-15-18 were approved on a motion made by David Berry and seconded by Donald Walton. The motion carried.

Claims paid on 11-19-18 were approved on a motion made by David Berry and seconded by Donald Walton. The motion carried.

PAYROLL

Payroll from 11-9-18 was approved on a motion made by Donald Walton and seconded by David Berry. The motion carried.

MINUTES

Minutes from the 10-15-18 were not approved due to David Berry was not at the meeting and Rick Woodall was not present at this meeting.

Minutes from the 10-19-18 meeting were approved on a motion made by David Berry and seconded by Donald Walton. The motion carried.

Minutes from the 11-5-18 meeting were approved on a motion made by Donald Walton and seconded by David Berry. The motion carried.

MAIL

The mail was acknowledged.

ADJOURN

David Berry made a motion to adjourn the meeting and Donald Walton seconded the motion. The motion carried.

Rick Woodall, President


Donald Walton


David Berry, Vice President


Attest: Auditor's Office

**COMMISSIONERS MEETING
REGULAR SESSION
December 3, 2018 9:00 AM**

**ATTENDANCE:
COMMISSIONERS:**

ATTORNEY:

AUDITOR:
AUDIENCE:

Rick Woodall, President
David Berry, Vice President
Donald Walton
James Ensley, Attorney

Lorie Hallett, Auditor
11 individuals

The Putnam County Board of Commissioners met in Regular Session on December 3, 2018, at 9:00 AM at the Putnam County Courthouse. Rick Woodall opened the meeting and the pledge to the flag was given.

2019 DATES

2019 Holidays were approved on a motion made by Donald Walton and seconded by David Berry. The motion carried.

2019 HOLIDAYS

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NEW YEAR'S DAY	JANUARY 1, TUESDAY
MARTIN LUTHER KING	JANUARY 21, MONDAY
GOOD FRIDAY	APRIL 19, FRIDAY
PRIMARY ELECTION DAY	MAY 7, TUESDAY
MEMORIAL DAY	MAY 27, MONDAY
INDEPENDENCE DAY	JULY 4, THURSDAY
LABOR DAY	SEPTEMBER 2, MONDAY
COLUMBUS DAY	OCTOBER 14, MONDAY
GENERAL ELECTION DAY	NOVEMBER 5, TUESDAY
VETERANS DAY	NOVEMBER 11, MONDAY
THANKSGIVING DAY	NOVEMBER 28 & 29
	THURSDAY & FRIDAY
CHRISTMAS LUNCHEON (CLOSE AT NOON)	DECEMBER 23, MONDAY
CHRISTMAS	DECEMBER 24 & 25
	TUESDAY & WEDNESDAY
NEW YEAR'S EVE – LEAVE AT NOON	DECEMBER 31, TUESDAY

2019 Commissioner Meeting Dates were approved on a motion made by Donald Walton and seconded by David Berry. The motion carried.

Commissioner Meeting Dates

Monday, January 7, 2019

Tuesday, January 22, 2019

Monday, February 4, 2019

Monday, February 18, 2019

Monday, March 4, 2019

Monday, March 18, 2019

Monday, April 1, 2019

Monday, April 15, 2019

Monday, May 6, 2019

Monday, May 20, 2019

Monday, June 3, 2019

Monday, June 17, 2019

Monday, July 1, 2019

Monday, July 15, 2019

2019 Payroll Schedule was approved on a motion made by Donald Walton and seconded by David Berry. The motion carried.

2019 PAYROLL SCHEDULE

<u>PAYROLL #</u>	<u>PAYROLL PERIOD</u>	<u>VOUCHER DUE</u>	<u>PAYDATE</u>
1	12/15/18-12/28/18	12/31/2018	1/4/2019
2	12/29/18-01/11/19	1/14/2019	1/18/2019
3	01/12/19-01/25/19	1/28/2019	2/1/2019
4	01/26/19-02/08/19	2/11/2019	2/15/2019
5	02/09/19-02/22/19	2/25/2019	3/1/2019
6	02/23/19-03/08/19	3/11/2019	3/15/2019

7	03/9/19-03/22/19	3/25/2019	3/29/2019
8	03/23/19-04/05/19	4/8/2019	4/12/2019
9	04/06/19-04/19/19	4/22/2019	4/26/2019
10	04/20/19-05/3/18	5/6/2019	5/10/2019
11	05/04/19-05/17/19	5/20/2019	5/24/2019
12	05/18/19-05/31/19	6/3/2019	6/7/2019
13	06/01/19-06/14/19	6/17/2019	6/21/2019
14	06/15/19-06/28/19	7/1/2019	7/5/2019
15	06/29/19-07/12/19	7/15/2019	7/19/2019
16	07/13/19-07/26/19	7/29/2019	8/2/2019
17	07/27/19-8/9/19	8/12/2019	8/16/2019
18	08/10/19-08/23/19	8/26/2019	8/30/2019
19	08/24/19-09/06/19	9/9/2019	9/13/2019
20	09/07/19-09/20/19	9/23/2019	9/27/2019
21	09/21/19-10/04/19	10/7/2019	10/11/2019
22	10/05/19-10/18/19	10/21/2018	10/25/2019
23	10/19/19-11/01/19	11/4/2019	11/8/2019
24	11/02/19-11/15/19	11/18/2019	11/22/2019
25	11/16/19-11/29/19	12/2/2019	12/6/2019
26	11/30/19-12/13/19	12/16/2019	12/20/2019
27	12/14/19-12/27/19	12/27/2019	ASAP 12/31/2019 1/3/2020

* please make sure pay vouchers are turned in on time

2019 Claim Dates

TURN IN:

- December 28
- January 18
- February 1
- February 15
- March 1
- March 15
- March 29
- April 18
- April 26
- May 10
- May 31
- June 14
- June 28
- July 12
- August 2
- August 16
- August 30

APPROVED:

- January 22
- February 4
- February 18
- March 4
- March 18
- April 1
- April 15
- May 6
- May 20
- June 3
- June 17
- July 1
- July 15
- August 5
- August 19
- September 3
- September 16

September 13
September 27
October 11
October 25
November 8
November 27
December 13

October 7
October 21
November 4
November 18
December 2
December 16
December 31

2019 Claim Dates were approved on a motion made by Donald Walton and seconded by Rick Woodall. The motion carried.

HIGHWAY

Mike Ricketts, Highway Supervisor presented the Commissioners with an LPA Consulting contract for county bridge inspection for 2019 through 2022 with USI Consultants in the amount of \$397,239.10.

David Berry made a motion to approve the contract and Donald Walton seconded the motion. The motion carried.

USI will be sub-contracting some of the inspections out to Journey Engineering.

Rick Woodall made a motion to approve USI Consultants to sub-contract with Journey Engineering. David Berry seconded the motion. The motion carried.

Bridge #259-The deck is going on today.
Bridge #305-Is under construction.

Marsee's Tree Service is cutting trees around covered bridges.

OPENING OF SEALED BIDS FOR HIGHWAY PROJECTS

Whitesville Mill Service
S & G Excavating (Lincoln Park Stone)
NALC
Trissler Construction
Wabash Valley Asphalt
Dave O'Mara
Stello Products
Harris Stone
Keith Henderson
Marathon Petroleum
Asphalt Materials
American Timber Bridge
Hanson Aggregates
Hall Signs St. Regis Culvert
Civil Con
US Aggregates
Metal Culverts
Martin Marietta
Co Alliance
Osburn Associates

David Berry made a motion to accept all bids and Mike Ricketts will organize and bring back to next meeting Donald Walton seconded the motion. The motion carried.

ADDITION TO THE AGENDA

David Berry made a motion to add Kodiak Lake replat to the agenda and Donald Walton seconded the motion. The motion carried.

The replat is a subdivision west of Heritage Lake. Lots 2 and 3 are owned by Shannon McCullough and he is wanting to move the lot lines in order for the house to be built on both lots.

The Planning Commission approved this on October 11, 2018.

*Ordinance 2018-12-3 was approved on a motion made by Rick Woodall and seconded by Donald Walton. The motion carried.

*It was determined later that an ordinance was not necessary as the plat was not vacated just moving lot lines.

ADDITION TO THE AGENDA

Rick Woodall made a motion to add Demolition due to unsafe building ordinance to the agenda and David Berry seconded the motion. The motion carried.

Don Hatfield, Planning and Zoning Director, presented the Commissioners with bids for the demolition of the property located in Brick Chapel.

L & G Excavating	\$4,000.00
McCullough Excavating	\$5,100.00

David Berry made a motion to have L & G Excavating demolish the improvements located at 3435 N CR 100 W and the funds come from the Edit Warchest Fund. Donald Walton seconded the motion. The motion carried.

CONGRESSIONAL SCHOOL FUND REPORT

Rick Woodall made a motion to approve the Congressional School Fund Report and Donald Walton seconded the motion. The motion carried.

EMPLOYEE HANDBOOK

Rick Woodall said that they would have a meeting with employees at 10:30 a.m. today to discuss the changes in the proposed handbook.

CLAIMS

Claims paid on 11-21-18 were approved on a motion made by David Berry and seconded by Donald Walton. The motion carried.

Claims paid on 11-29-18 were approved on a motion made by Rick Woodall and seconded by David Berry. The motion carried.

Claims paid on 12-3-18 were approved on a motion made by Donald Walton and seconded by Rick Woodall. The motion carried.

PAYROLL

Payroll from 11-21-18 was approved on a motion made by David Berry and seconded by Donald Walton. The motion carried.

MINUTES

Minutes from the meeting held on 11-19-18 were approved on a motion made by David Berry and seconded by Donald Walton. The motion carried.

Minutes from the meeting held on 10-15-18 were approved on a motion made by Rick Woodall and seconded by Donald Walton. The motion carried.

MAIL

The mail was acknowledged.

ADJOURN

David Berry made a motion to adjourn the meeting and Donald Walton seconded the motion. The motion carried.



Rick Woodall, President



Donald Walton



David Berry, Vice President



Attest: Auditor's Office

